If the popup blocker is enabled for your browser, you may have trouble opening reports in RUN Powered by ADP®. Here are step-by-step instructions for allowing popups in the most common browsers.

## **Google Chrome™**

- 1 Click the menu button or the three horizontal bars in the upper right corner (or, in older versions, the wrench icon).
- 2 In Windows, click **Settings** (or, in older versions, **Options**). In Mac OS X, click **Preferences**.
- 3 Scroll down to the Privacy heading. You may need to click the Show advanced settings link at the bottom of the page (or, in older versions, Under the Hood.)
- 4 In the Privacy section, click the **Content Settings** button.
- 5 In the Pop-ups section, select Allow all sites to show pop-ups and click OK (or, in older versions click the X to the right of the Settings tab to close it).

You may have to click the **Manage exceptions** button and enter the URL **https://adp.com** and click **Done**.

6 Close Google Chrome, reopen it and sign back in to RUN.

## **Microsoft® Internet Explorer**

- 1 In the Menu bar, click **Tools**. If you don't see the Menu bar, click the Alt key once on your keyboard.
- 2 Click Pop-up Blocker.
- 3 Click Turn Off Pop-up Blocker.
- 4 Close Internet Explorer, reopen it and sign back in to RUN.

## **Firefox**®

- 1 Click the menu button in the right or left hand corner of the window.
- 2 Click Options (or the Gear icon).
- 3 Click Content.
- 4 To disable the popup blocker, uncheck the **Block popup** windows box.
- **5** To allow specific popups, click **Exceptions** and enter the URL, **https://adp.com** and close the window.
- 6 Click OK.
- 7 Close Firefox, reopen it and sign back in to RUN.

## **Microsoft Edge**

- 1 Click on the link for the task that you want to remove a pop-up.
- 2 You'll see a pop up message at the bottom of the page. Click **Allow Once** to see a list of pop-ups that you can allow.
- **3** Click the three horizontal bars in the upper right corner to open the menu, and then click **Settings**.
- 4 Click View Advanced Settings.
- 5 Under Block Pop-Ups, click to select Off.

**Tip**: Click the slider to gray to turn it off. Click the slider to blue to turn it on.

6 Close Edge, reopen it and sign back in to RUN.