ADP Extend Core Services Fields Available

Service	Included
Corporate Groups	
AddCorpGroup	Start Date (or end Date if the Corp Group has been termed) Corp Group Type Corp Group Name Corp Group Code Contact Person Country Street Address 1 Street Address 2 Street Address 3 City State/Province Zip/Postal Code Phone Fax Email Auxiliary 1 Auxiliary 2 Auxiliary 3 Auxiliary 4 Auxiliary 5
ChangeCorpGroup	Start Date (or end Date if the Corp Group has been termed) Corp Group Type Corp Group Name Corp Group Code Contact Person Country Street Address 1 Street Address 2 Street Address 3 City State/Province Zip/Postal Code Phone Fax Email Auxiliary 1 Auxiliary 2 Auxiliary 3 Auxiliary 4 Auxiliary 5
GetCorpGroup	Start Date (or end Date if the Corp Group has been termed) Corp Group Type Corp Group Name Corp Group Code Contact Person Country Street Address 1 Street Address 2

	Street Address 3
	City
	State/Province
	Zip/Postal Code
	Phone
	Fax
	Email
	Auxiliary 1
	Auxiliary 2
	Auxiliary 3
	Auxiliary 4
	Auxiliary 5
ChangeEmployeeCorpGroup	Employee Key (Identifier)
	Corp Group Type
	Corp Group Name
	Corp Group Code
	Start Date
	Division
	Location
	Class
	Department
	Pay Group
GetEmployeeCorpGroup	Employee Key (Identifier)
	Corp Group Type
	Corp Group Name
	Corp Group Code
	Start Date
	Division
	Location
	Class
	Department
	Pay Group
ChangeEmployeePayGroup	Employee Key (Identifier)
	Pay Group Name
	Pay Group Eff Date
GetEmployeePayGroup	Employee Key (Identifier)
	Pay Group Name
	Pay Group Eff Date
Custom Fields	
AddCustomField	Custom Field Key
	Custom Field Data Type
	Custom Field Name
	Custom Field Relation (Employee or Dependent)
	Custom Field Position
	Custom Field ESS Position
	Custom Field Option (if a list)
GetCustomField	Custom Field Key
	Custom Field Data Type
	Custom Field Name
	Custom Field Relation (Employee or Dependent)
	Custom Field Position
	Custom Field ESS Position
	Custom Field Option (if a list)
ChangeEmployeeCustomField	Employee Key

	Custom Field Name Custom Field Relation Custom Field Value (text, money, date, list, etc.)
GetEmployeeCustomField	Employee Key Custom Field Name Custom Field Relation Custom Field Value (text, money, date, list, etc.)

Earnings

AddEmployeeEarnings	Employee Key Earnings Type Earnings Amount Earnings Unit (per hour, week, two weeks, half month, month, quarter, year) Weekly Hours Effective Date (start / end) Earnings Reason
GetEmployeeEarnings	Employee Key Earnings Type Earnings Amount Earnings Unit (per hour, week, two weeks, half month, month, quarter, year) Weekly Hours Effective Date (start / end) Earnings Reason
ChangeEmployeeEarnings	Employee Key Earnings Type Earnings Amount Earnings Unit (per hour, week, two weeks, half month, month, quarter, year) Weekly Hours Effective Date (start / end) Earnings Reason

Job Title

AddJobTitle	Job Title Job Code Start Date Job Function Job Description FLSA Code EEO Classification Management Position Salary Structure Salary Grade
ChangeJobTitle	Job Title Job Code Start Date Job Function Job Description FLSA Code EEO Classification Management Position

	Salary Structure Salary Grade
GetJobTitle	Job Title Job Code Job Effective Date Job Function Job Description FLSA Code EEO Classification Management Yes/No Salary Structure Salary Grade
ChangeEmployeeJob	Employee Key Job Title Job Code Job Effective Date
GetEmployeeJobTitle	Employee Key Job Title Job Code Job Effective Date
AddEmployeeJobTitle	Employee Key Job Title Job Code Job Effective Date
Leave/Time Off	
GetLeaveBalance	Employee Key Leave Policy Amount Earned Amount Taken Amount Remaining
GetLeaveActivity	Employee Key Leave Policy Leave Transaction Leave Transaction Start and End Date Entered Date Amount Taken
Personal Info	
ChangeEmployeePersonalInfo	Employee Key Salutation First Name Payroll First Name Middle Name Last Name Payroll Last Name Generational Suffix Qualification Suffix Nickname Gender DOB Address Line 1

	Address Line 2
	Address Line 3
	City
	State/Province
	Zip/Postal Code
	Country
	Home E-mail
	Home Phone
	Home Fax
	Personal Wireless
	Personal Pager
	Marital Status
	Marital Effective Date
	Tobacco User
	Medicare
	Medicaid
	Disabled
	Veteran
	Disabled Veteran
	Vietnam Veteran
GetEmployeePersonalInfo	Employee Key
	Salutation
	First Name
	Payroll First Name
	Middle Name
	Last Name
	Payroll Last Name
	Generational Suffix
	Qualification Suffix
	Nickname
	Gender
	DOB
	Address Line 1
	Address Line 2
	Address Line 3
	City
	State/Province
	Zip/Postal Code
	Country
	Home E-mail
	Home Phone
	Home Fax
	Personal Wireless
	Personal Pager
	Marital Status
	Marital Effective Date
	Tobacco User
	Medicare
	Medicaid
	Disabled
	Veteran
	Disabled Veteran
	Vietnam Veteran
GetDependent	Employee Key
	Relationship to Employee
	SSN/National ID

ADP Extend Core Services Fields Available

	First Name
	Middle Name
	Last Name
	Generational Suffix
	Qualification Suffix
	Gender
	Address Line 1
	Address Line 2
	City
	State/Province
	Zip/Postal Code
	Country
	Home Phone
	Date of Birth
	Student
	Tobacco User
	Medicare
	Medicaid
	Disabled
	Marital Status Effective Date
	Benefits Eligibility Period Start Date
	Benefits Eligibility Period End Date

Reasons	
GetReason	Reason Name
	Action
	Category
	HIPPA Reason (Benefits Action)

Reports To	
AddEmployeeReportsTo	Employee Key
	Managed By (Manager Name)
	Managed By Effective Date
GetEmployeeReportsTo	Employee Key
	Managed By (Manager Name)
	Managed By Effective Date
	Manages (Direct Reports' Names)
	Manages Effective Date
ChangeEmployeeReportsTo	Employee Key
	Managed By (Manager Name)
	Managed By Effective Date

Salary Structure	
AddSalaryStructure	Salary Grade Key
	Salary Structure Name
	Salary Grade Name
	Company Identifier
	Grade Minimum
	Grade Midpoint
	Grade Maximum
GetSalaryStructure	Salary Grade Key
	Salary Structure Name
	Salary Grade Name
	Company Identifier
	Grade Minimum

	Grade Midpoint
	Grade Maximum
ChangeSalaryStructure	Salary Grade Key
	Salary Structure Name
	Salary Grade Name
	Company Identifier
	Grade Minimum
	Grade Midpoint
	Grade Maximum
Status	
HireEmployee	Employee Key
	Employee Identifier (National ID, Employee ID, or File Number)
	Company Identifier
	Company Code
	Date of Hire/Rehire
	Reason
	Status Classification
	Full/Part Time
	Salutation
	First Name
	Payroll First Name
	Middle Name
	Last Name
	Payroll Last Name
	Generational Suffix
	Qualification Suffix
	Nickname
	Gender
	Date of Birth
	Country
	Postal Code
	Region
	City
	Address Line 1
	Address Line 2
	Address Line 3
	Home Email
	Home Phone
	Home Fax
	Home Wireless
	Home Pager
	Marital Status
	Tobacco User
	Medicare
	Medicaid
	Disabled
	Veteran
	Disabled Veteran
	Employee ID
	File Number
	Work Email Address
	Work Phone
	Work Fax
	Work Wireless

	Work Pager
	Division
	Location
	Class
	Department
	Union
	Pay Group
TerminateEmployee	Employee Key
	Employee Idetnfier (National ID or Employee ID)
	Company Identifier
	Last Day Worked
	Status
	Status Reason
	Status Classification
	Full/Part Time
	Suspend User Accounts
	Terminate Benefits
	Leave Plans Action
	Cobra Event Name
	Cobra Notification Date
RetireEmployee	Employee Key
	Employee Idetnfier (National ID or Employee ID)
	Company Identifier
	Last Day Worked
	Status
	Status Reason
	Status Classification
	Full/Part Time
	Suspend User Accounts
	Terminate Benefits
	Leave Plans Action
	Cobra Event Name
	Cobra Notification Date
PlaceOnLeaveEmployee	Employee Key
	Employee Idetnfier (National ID or Employee ID)
	Company Identifier
	Last Day Worked
	Status
	Status Reason
	Status Classification
	Full/Part Time
	Suspend User Accounts
	Terminate Benefits
	Leave Plans Action
	Cobra Event Name
	Cobra Notification Date
RehireEmployee	Employee Key
	Employee Identifier (National ID or Employee ID)
	Company Identifier
	Rehire Date
	Status Reason
	Status Classification
	Full/Part Time
ReturnFromLeaveEmployee	Employee Key
	Employee Identifier (National ID or Employee ID)

	Company Identifier
	Return Date
	Leave Over
	Status Classification
	Full/Part Time
ChangeEmployeeStatusClassification	Employee Key
	Employee Identifier (National ID or Employee ID)
	Company Identifier
	Action Date
	Status Reason
	Status Classification
	Full/Part Time
	Suspend User Accounts
	Terminate Benefits
	Leave Plans Action
	Cobra Event Name
	Cobra Notification Date
GetEmployeeStatus	Employee Key
	Employee Identifier (National ID or Employee ID)
	Company Identifier
	Status Name
	Status Classification
	Full/Part Time
	Status Reason
	Start Date
User Provisioning	
AddUser	User Key
	User Name
	Company Identifier
	Password
	Employee Identifier (National ID or Employee ID)
	Administrative User Key
	Administrative User Name
	Administrative User Company Identifier
	Data Update Wizard
GetUser	Employee Key
	User Name
	Company Identifier
	Password
	Employee Identifier (National ID or Employee ID)
	Administrative User Name
	Administrative User Company Identifier
	Data Update Wizard
ChangeUser	Employee Key
	User Name
	Company Identifier
	Password
	Employee Identifier (National ID or Employee ID)
	Administrative User Name
	Administrative User Company Identifier
	Data Update Wizard
SuspendUser	User Key
	User Name
	Company Identifier

HR/Benefits Solution

Work Info	
GetEmployeeWorkInfo	Employee Key Employee Identifier (National ID, Employee ID, or File Number) Company Identifier Company Code Employee ID Work Email Work Phone Work Fax Work Wireless Work Pager Date of Hire Original Date of Hire Date of Hire/Rehire
ChangeEmployeeWorkInfo	Employee Key Employee Identifier (National ID, Employee ID, or File Number) Company Identifier Company Code Employee ID Work Email Work Phone Work Fax Work Wireless Work Pager